



THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY  
VOCATIONAL EDUCATION AND TRAINING AUTHORITY  
MOROGORO VOCATIONAL TEACHERS TRAINING COLLEGE



In reply, please quote Ref. No  
Our Ref. No.

12<sup>th</sup> September, 2022

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**RE: ADMISSION NOTICE AND JOINING INSTRUCTIONS FOR  
CERTIFICATE OF ASSISTANT VOCATIONAL TEACHER PROGRAMME FOR  
SEPTEMBER INTAKE 2023/2024 ACADEMIC YEAR - THROUGH IN CAMPUS &  
ODEL MODE**

1. On behalf of Morogoro Vocational Teachers Training College (MVTTC) Community, I am pleased to inform you that you have been selected to join Certificate of Assistant Vocational Teacher (CAVT) Course offered through In-campus and Open and Distance electronic Learning (ODEL) Modes of delivery for the Academic Year 2023/2024 September intake.
2. You are required to report at MVTTC on 16<sup>th</sup> October, 2023. It is important that you report on the date mentioned for registration and orientation as sessions will commence on 24<sup>th</sup> October, 2023 for In-campus and 16<sup>th</sup> October, 2023 for ODeL modes of delivery.
3. You are required to observe and/or to bring with you the following items:
  - 3.1. Your original and certified copies of academic and professional certificate applicable for your admission requirement.
  - 3.2. Original Birth Certificate.
  - 3.3. Evidence of fees fully paid or 1<sup>st</sup> semester instalment, plus ALL other compulsory fees payable to the College (please refer fee structure appended overleaf).
  - 3.4. No registration will be completed failure to payment of the fees prescribed.
  - 3.5. Tuition fees should be paid through GePG Control Number to be issued on your arrival at the College.
  - 3.6. Make sure that the Bank payment slip bears your names and registration



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- number provided.
- 3.7. A completed medical examination report from recognized Medical Officer.
  - 3.8. Release letter from employer (for student sponsored by the employer).
  - 3.9. Resident permit (for foreign students).
  - 3.10. Two (2) recent passport size photos with blue background bearing your name.
4. Note the following:-
- 4.1. Please find with this letter the Fee structure for tuition and medical examination forms attached.
  - 4.2. Students accommodated in the college's Hostels must observe rules and regulation pertaining to students conduct and discipline (by laws). The college reserves the right of admission in the hostels.
  - 4.3. By-Laws governing students' welfare and living will be issued on your arrival.
  - 4.4. Fees once paid on registration are neither refundable nor transferable.
  - 4.5. For more information, please contact (Mobile: 0682292094).
5. You are joyfully welcome to join MVTTTC.

Samwel A. Kaali  
**PRINCIPAL**